[SINGAPORE MANAGEMENT UNIVERSITY]

**APPLICATION FORM**

**FOR**

**MINISTRY OF EDUCATION**

**SOCIAL SCIENCE Research Council (SSRC)**

**Graduate RESEARCH FELLOWSHIP (GRF)**

**2024 CALL FOR APPLICATIONS**

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| **NOTE: Sections 1 to 7 should be completed** **by the Applicant and sections 8 to 10 should be completed by the Host Institution.** |

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| 1. | PERSONAL PARTICULARS |
| |  |  | | --- | --- | | **Name**  **(underline surname)** |  | | **Salutation** |  | | **Citizenship** |  | | **Gender** | \* Male / Female | | **Mailing Address** |  | | **Contact Number** |  | | **Email Address** |  |  * **\*** Delete as appropriate   Curriculum Vitae (CV)   * Please provide a CV (no more than 2 pages). Attach the CV to the end of this application form.   **2. Doctoral/ Postdoctoral programme DETAILS**   |  |  | | --- | --- | | **Stage of Application[[1]](#footnote-1)**  **(please circle accordingly)** | Applied / Accepted | | **Department, Faculty/School and Institution** |  | | **Programme Start & End Date (DD/MM/YY)** |  | | **Supervisor(s)** |  | | **Research Area** |  |   **3. ACADEMIC QUALIFICATIONS**   |  |  |  |  | | --- | --- | --- | --- | | **Qualifications[[2]](#footnote-2)**  **(include GPA where applicable)** | **Awarding University / Country** | **Course of Study** | **Date Obtained** | |  |  |  |  | |  |  |  |  | |  |  |  |  |   **4. OTHER Financial Assistance Received / in receipt**   |  |  | | --- | --- | | **Source(s)** |  | | **Details**  *(including items of support and amount)* |  | | **Start & End Date of Support (DD/MM/YY)** |  |   **5. PERSONAL STATEMENT**  Please provide a personal statement explaining how the SSRC GRF will benefit you, in no more 500 words. Please use Arial font size 12, single line spacing, 1 inch margins, and attach the statement to the end of this application form.  Your statement should include details of how the SSRC GRF can aid in your personal and professional development, and the contributions that you stand to make through the award. | |
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**6. RESEARCH PROJECT PROPOSAL**

Please provide a research project proposal in no more than 500 words (Arial font size 12, single line spacing, 1 inch margins) and attach the project proposal to the end of this application form.

Information **SHOULD** include:

* Title of project
* Objectives
* Key research problem(s) and hypotheses
* Proposed methodology
* Potential significance

#### 6b. Proposed Budget AND justification

**Overall Proposed Budget**

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| --- | --- | --- |
| **Category** | **Details and Justifications of Proposed Budget** | **Amount (S$)** |
| Travel  *e.g. Conference attendance or fieldwork*  *a. Awardees will be required to return to Singapore at least once during tenure of award to participate in engagement activities within the Autonomous Universities (AUs).*  *b. Expenditure for conferences and travel should be in accordance with the Institution’s guidelines.* |  |  |
| Other expenses related to academic activities  *e.g. Materials & consumables, publications, postage, etc, in accordance with the Institution’s guidelines.* |  |  |
| **Total amount[[3]](#footnote-3):** | |  |

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| --- | --- |
| **7. Declaration by APPLICANT** | |
| A. The applicant should indicate if an application for the SSRC GRF has been submitted for consideration by another AU.   |  |  |  | | --- | --- | --- | | Application submitted to another AU | : | Yes / No [[4]](#footnote-4) | |  |  |  | | Name of AU | : |  |   B. The applicant should indicate if there are plans to apply for a scholarship from the Singapore Government[[5]](#footnote-5) within the tenure of the GRF project if awarded (i.e. from April 2025 to March 2027).   |  |  |  | | --- | --- | --- | | Plans to apply for a scholarship from the Singapore Government | : | Yes / No | | Name of scholarship | : |  |   C. I declare that the information provided are true, accurate and complete to the best of my knowledge and belief, and I had not been the subject of any disciplinary action before. Any misrepresentation or omission of information will be grounds for withdrawal of the SSRC GRF awarded. | |
| ------------------------------------------------------------------------------  Name and Signature of Applicant  Date: | |
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Note: The applicant is encouraged to reach out to their preferred mentor and secure their agreement in writing before submitting their application to SMU/School.

**NOTE: Sections 8 to 10 below are to be completed** **by the Host Institution.**

**8. mentor from HOst institution**

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| **Salutation** |  |
| **Name** |  |
| **Department, Faculty/School** |  |
| **Research Area** |  |

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| **9. Endorsement of application by Head of Department** |
| Please provide an assessment of candidate’s suitability for SSRC GRF and potential, which should include the following:  Candidate’s academic potential;  How the SSRC GRF will augment what the candidate is doing;  How the candidate’s research is of strategic interest to Singapore (if applicable);  Initial plans for engagement activities during tenure of award; and  Any other relevant information. |
| |  | | --- | |  |     ------------------------------------------------------------------------------ ---------------  Name and Signature of Head of Department Date |
| **10. undertaking by Host Institution** |
| In signing this **SSRC GRF Application Form**, the Host Institution UNDERTAKES, on any Grant Award, to:   * Support and agree to this proposal being carried out by the Applicant with the Host Institution; * Ensure that all necessary licenses and approvals have been obtained or are being sought; * Ensure that the funds provided are used for the appropriate purposes; * Ensure that all budget requests are in accordance with the Host Institution's prevailing policies and financial guidelines; |
| ------------------------------------------------------------- ------------------  Name and Signature of Provost (or equivalent) Date |

1. Applicants who have secured a position in their choice of doctoral/postdoctoral programme should provide a copy of the letter of offer, including funding details. Applicants who have yet to secure a place in their applied choice of doctoral/postdoctoral programme should provide documentation to show confirmation of application, including funding details. [↑](#footnote-ref-1)
2. Please provide a copy of the academic transcript and degree certificate. [↑](#footnote-ref-2)
3. Up to SGD 10,000 per award for doctoral students, or SGD 20,000 per award for postdoctoral fellows. [↑](#footnote-ref-3)
4. Please delete where appropriate. [↑](#footnote-ref-4)
5. Examples of scholarships from the Singapore Government include the Singapore Teaching and Academic Research Talent Scheme (START) PhD Scholarships and Postdoctoral Fellowship Awards.

   START PhD Scholarships include: NUS-Overseas Graduate Scholarship, NTU-Overseas Graduate Scholarship, SMU-Overseas Postgraduate Scholarship and SUTD-Graduate Merit Scholarship.

   START Postdoctoral Fellowship Awards include: NUS-Overseas Postdoctoral Fellowship, NTU International Postdoctoral Fellowship, SMU-Overseas Postdoctoral Fellowship and SUTD-Presidential Postdoctoral Fellowship. [↑](#footnote-ref-5)